



Name: _____ Age: _____

Title: _____

Time Used: _____

Date: _____

		EXCELLENT	VERY GOOD	GOOD	FAIR	POOR
Introduction	Salutation: introduces topic, captures audience's attention					
Content	Topic: has a purpose					
	Information: accurate and relevant					
	Preparation: thorough and imaginative					
	Development: stays on topic, develops logical conclusion					
	Organization: coherence, continuity, clarity					
Presentation	Grammar: choice of words, sentence structure					
	Voice: pitch, clarity, projection					
	Appearance: neat, well groomed					
	Poise: at ease, confident					
	Presence: eye contact, correct use of notes (and podium if used), ability to hold audience's attention					
Summary	Style: speed, flow, fluency					
	Gestures: appropriate, natural, effective					
Overall Impression	Effective summation, impact of conclusion					
Overall Impression	Mastery of subject, strength of presentation, reception by audience					
Bonus	Given if no use of props or costumes to support speech					10

Column Total

				x2		
				x3		
				x4		
				x5		
				x6		

Judge #1	
Judge #2	
Judge #3	
Sub-total	
+ 3 = Average Score	
- Time Penalty	
PREPARED SPEECH SCORE	

Judge's Signature



Name: _____

Club: _____

Time Used: _____

Date: _____

Judge's comments to be cut off score card and returned to club after the event.

Introduction	
Content Topic Information Preparation Development Organization Grammar	
Presentation Voice Appearance Poise Presence Style Gestures	
Summary	
Overall Impression	

