



PLACING

Name: _____ Age: _____

Club: _____

Topic: _____

Time Used: _____ Date: _____

EXCELLENT
 VERY GOOD
 GOOD
 FAIR
 POOR

Introduction	<ul style="list-style-type: none"> • Interesting introduction, includes salutation 					
Subject	<ul style="list-style-type: none"> • Appropriate and worthwhile topic 					
	<ul style="list-style-type: none"> • Information accurate and relevant 					
	<ul style="list-style-type: none"> • Evidence of thorough study, adequate experience 					
	<ul style="list-style-type: none"> • Preparation: thorough and imaginative 					
Techniques	<ul style="list-style-type: none"> • Poised, friendly and enthusiastic Voice: pitch, clarity, projection 					
	<ul style="list-style-type: none"> • Well organized and logically presented, suitable length for topic covered 					
	<ul style="list-style-type: none"> • Appearance: neat, well groomed 					
	<ul style="list-style-type: none"> • Style: speed, slow, fluency 					
	<ul style="list-style-type: none"> • Presence: eye contact, ability to hold audience attention 					
Summary	<ul style="list-style-type: none"> • Equipment and visual aids used effectively, organized work area 					
	<ul style="list-style-type: none"> • Effective summation, impact of closing comment 					
	<ul style="list-style-type: none"> • Ability to answer questions 					
	<ul style="list-style-type: none"> • Purpose of presentation accomplished effectively 					

Column Total

2*

x3
 x5
 x6
 x7

(100)

Judge #1	
Judge #2	
Sub-total	
÷ 2 = Average Score	
- Time Penalty	
FINAL SCORE	

Judge's Signature



Name: _____

Club: _____

Time Used: _____ Date: _____

Introduction	
Subject	
Techniques	
Summary	

Judge's comments to be cut off score card and returned to club after the event.

JUDGE'S GUIDE — SPEAK AND SHOW

A. INTRODUCTION

1. Interesting introduction & title: appropriate introduction that catches the audience's attention.

B. SUBJECT

1. Appropriate worthwhile topic — suited to participant's knowledge, age and experience. Topic connected to Agriculture and Food, of current interest, appealing to audience, informative.
2. Information accurate — must be accurate, up-to-date information.
3. Evidence of thorough study — has he/she researched topic completely?
4. Preparation — thorough and imaginative.

C. TECHNIQUES

1. Poised, friendly & enthusiastic — does participant show confidence, smile, friendly toward audience, show interest & enthusiasm in the presentation?
2. Voice: pitch, clarity, projection — easy to hear & listen to.
3. Well organized & logically presented, suitable length for topic covered — did the audience understand each step? Was the time suitable for the length of topic covered?
4. Appearance: neat, well groomed — dress appropriately for the topic of the presentation.
5. Style: speed, slow, fluency — does the presentation flow smoothly, comfortable speed?
6. Presence — does the participant hold the audience's attention through use of effective communication skills?
7. Equipment & visual aids used effectively — equipment should be labelled & displayed for all to see. Is the work area always neat, tidy, organized logically?

D. SUMMARY

1. Effective summation — does the participant increase impact of presentation by summarizing effectively?
2. Ability to answer questions — does the participant repeat the question so that all can hear? Answer to the best of his/her ability and honestly?
3. Purpose of presentation accomplished effectively — how well does the participant meet the objectives of the presentation?

GENERAL

1. Time: 5 to 10 minutes for Juniors (question time extra)
10 to 20 minutes for Seniors (question time extra)
2. Deduct 5 points for every minute or part thereof under time, or overtime.
3. * No score for poor rating, but please add 2 points bonus.
4. Presentation set up time is limited to 10 minutes. Only a table will be provided, all other presentation materials or audio visual equipment is the responsibility of the presenter.

**FOR FURTHER DETAILS, SEE 4-H BC PUBLICATIONS
#1805 COMMUNICATION LEADERS' GUIDE & #1806 COMMUNICATION MANUAL**

Areas for Improvement:

Additional Comments: