**DISTRICT POINSETTIA FUNDRAISER 2019**

**COORDINATED BY CHRISTINE ETELE**

**PROCEDURE:**

Each club will distribute the Individual Member Order Forms to their members.

Members will sell and collect payment from their customers payable to their club.

Members will return these forms to their leader with payments.

Leader will total orders and complete a single Club Order Form and provide club cheque payable to Hilltop Greenhouses. Your club order form automatically totals the amount owing and calculates the appropriate taxes so use online form. The remaining funds collected would be your club profit that you keep.

Each club will e-mail Christine ([c.etele@shaw.ca](mailto:c.etele@shaw.ca)) their club order by November 1st, 2019

Delivery of the poinsettias will be to Saanich Fairgrounds, Swine Barn, November 21st, 2019.

Orders will be sorted by Club and Leaders can be picked up any time between 2:00 – 6:00 p.m.

**NOTE:** Leaders please hold on to your Member’s order forms so you know what your members have ordered for their customers.